

MONTHLY MEETING: January 9, 2024

Present:

- Comm. Charles Moseman
- Comm. Martin McGannon
- Comm. David Klaus
- Comm. Jason Swart
- Comm. Joseph Schneider
- Secy/Treas. Jeanmarie Klaus
- Atty. Tara Tully
- Chief Tim Mentrasti
- Asst. Chief Matthew Lauria

Absent:

- Asst. Chief Paul Liberatore

Meeting opened by Chm. Moseman at 7:30 p.m.

VOUCHERS:

Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved  
 Second: Comm. Swart  
 All voting aye

MINUTES:

Motion: Comm. McGannon to accept the December monthly meeting minutes as amended  
 Second: Comm. Klaus  
 All voting aye

SECRETARY/TREASURER'S REPORT:

Bank Balances as of 12/31/2023:

Operating Fund:

Bank Balance	<b>\$675,921.01</b>
Outstanding Checks	<u>(59,490.49)</u>
Operating Register Balance 12/31/2023	<b>\$616,430.52</b>
CD	<b>\$3,072,446.45</b>

Reserve Funds:

Apparatus	\$972,434.51
Communications	226,988.95
Repair	241,649.83
Station #3 Construction	92,828.57
Ladder	<u>759,290.51</u>
Bank Balance	<b>\$2,293,192.37</b>
Outstanding Checks - Repair Reserve	<u>(9,203.24)</u>
Reserve Register Balance	<b>2,283,989.13</b>
Total Balance 12/31/2023	<b><u>\$5,972,866.10</u></b>

Register Balance to date - unreconciled

Operating Fund	\$276,976.96
CD	\$3,085,201.92
Apparatus	\$1,272,434.51
Communications	226,988.95
Repair	230,831.59

Station #3 Construction	92,828.57
Ladder	<u>759,290.51</u>
Bank Balance to date	<u><u>\$5,944,553.02</u></u>

**MEMBERSHIP:**

Perspective firefighter Erik Hanson appeared before the Board. Erik is moving up from the Junior Corps.

Motion: Comm. McGannon to accept Erik Hanson pending police & physical reports

Second: Comm. Klaus

All voting aye

**CHIEFS REPORT:**

1. Alarms for the month were reported

2. See attached:

- The Chief requested Firefighter Pelosi be added to the Ladder Driver training list

Motion: Comm. Schneider

Second: Comm. McGannon

All voting aye

- Chief requesting trunking portable for U-36

Motion: Comm. McGannon to purchase an Apex 8000 trunking portable, not to exceed \$9,500

Second: Comm. Klaus

All voting aye

- A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF THE YORKTOWN HEIGHTS FIRE DISTRICT, TOWN OF YORKTOWN, WESTCHESTER COUNTY, NEW YORK, TO WITHDRAW UP TO \$9,500 FROM THE COMMUNICATION RESERVE FUND FOR THE PURPOSE OF PURCHASING A TRUNKING PORTABLE RADIO

WHEREAS the equipment is necessary for the enhancement of fire communication for the Yorktown Heights Fire District

RESOLVED by the Board of Fire Commissioners of the Yorktown Heights Fire District that the District shall purchase pagers and it is further

RESOLVED that the purchase shall be made with monies withdrawn from the Communication Reserve Fund not to exceed the sum of \$9,500 and it is further

RESOLVED that this Resolution is adopted subject to a permissive referendum.

Motion: Comm. Swart withdraw \$9,500 from Communication Reserve

Second: Comm. Schneider

All voting aye

- Discussion on applying for grants & hiring a grant writer.

Motion: Comm. McGannon to research a grant writer for a \$1,000,000 grant for building a training center

Second: Comm. Swart

All voting aye

**DIVE TEAM:**

See attached

**APPARATUS:**

See attached

Discussion on various repairs & maintenance issues

**JUNIOR CORPS:**

7 members with 1 application pending

**BUILDINGS & GROUNDS:**

1. Various maintenance issues

2. The kiosk at Station #2 does not reset when there is a power surge. Too much time elapses from when the power goes out & the generator starts.

Motion: Comm. McGannon to install a battery backup for Station #2 kiosk at a cost of \$375

Second: Comm. Swart

All voting aye

3. Discussion on installing alarms on the generators

Motion: Comm. McGannon to have Marshall Alarms tie all 3 generators into alarm system not to exceed \$1,800

Second: Comm. Swart

All voting aye

#### NEW CONSTRUCTION:

Atty. Tully gave an updated report on correspondence from Engine Co. attorney. There was an ongoing discussion on transfer of property.

#### RECRUITMENT:

Applications being accepted until March 1<sup>st</sup>

#### UNIFORMS:

Jackets are in and being distributed

#### OLD BUSINESS:

Comm. McGannon & Chief working on written policy for outside firefighter to drive YHFD apparatus. There was a lengthy discussion on what should be in the policy.

#### NEW BUSINESS:

The Engine Company is looking into electronic donations. They would like to add a donate button on the website, which is managed by the District. The Board does not have a problem with it. Atty. Tully will check if there are any criteria and/or restrictions.

#### ADJOURNMENT:

Motion: Comm. Schneider to adjourn at 9:08 pm.

Second: Comm. McGannon

All voting aye.

PENDING

APPROVAL

## Yorktown Heights Fire District 2024 Payout Record

Month: Jan-24

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Vo.#	Claimant (Name & Address)	Appropriation Acct.#	Invoice Amount	Check Amount	Number
1	Verizon	A3410.4	587.42	587.42	4952
2	Ingersoll Rand	A3410.4	111.92	111.92	4953
3	AAA Emergency Supply Co. Inc.	A3410.4	1,775.59	1,775.59	4954
4	Orion	A3410.4	2,050.80	2,050.80	4955
5	Hudson Valley Fire Equipment LLC	A3410.4	21,806.18	21,806.18	4956
6	Wex Bank	A3410.4	739.70	739.70	4957
7	Optimum	A3410.4	8.40	8.40	4958
8	The Journal News	A3410.4	111.40	111.40	4959
9	Tully Law Office PC	A3410.4	2,083.37	2,083.37	4960
10	World Management Resource Services	A3410.4	1,401.25	1,401.25	4961
11	NYS Assoc. of Fire Chiefs	A3410.4	405.00	405.00	4962
12	Standard Life Insurance Company of NY	A9045.8	1,102.64	1,102.64	4963
13	AFD State of New York	A3410.4	500.00	500.00	4964
14	Almeida Oil Co.	A3410.4	1,283.16	1,283.16	4966
15	Fiber1 Solutions LLC	A3410.4	937.32	937.32	4967
16	Condor Elite	A3410.4	6,513.38	6,513.38	4968
17	DAS 3 Yorktown	A3410.4	439.98	439.98	4969
18	Malone, James	A3410.4	43.33	43.33	4970
19	Capital One Bank	A3410.4	456.06	456.06	eft
20	U.S. Treasury	A601	2,428.67	2,428.67	391541
21	NYS Employment Taxes	A601/A9030.8	694.00	695.00	90081248
22	Klaus, Jeanmarie	A3410.4	1,900.00	1,900.00	dd
23	NYS E & G	A3410.4	944.96	944.96	eft
24	Con Ed	A3410.4	502.52	502.52	eft
25	Con Ed - Dell	A3410.4	74.40	74.40	eft
26	Verizon Broadband	A3410.4	38.01	38.01	4971
27	Verizon	A3410.4	211.27	211.27	4972
TOTALS			<b>49,151.73</b>	<b>49,151.73</b>	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Fire District  
Sec/Treas.

Date Jan-24 Jeanmarie Klaus

YORKTOWN HEIGHTS FIRE DISTRICT - RESERVES - 2024 Payout Record

Month: Jan-24

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Vo.#	Claimant (Name & Address)	Invoice Amount	Check Amount   Number	
1 RR	World Management Resource Services	1,615.00	1,615.00	1644
TOTALS		1,615.00	1,615.00	
<p>I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.</p>				
Date Jan-24		Jeanmarie Klaus Secretary/Treasurer		

PENDING

APPROVAL

January 2024 Fire District Meeting – Chiefs Report

**Training:**

Reviewing 2023 training.  
Chris Pelosi on L-51 Training List

**Purchases:**

1 Apex 8000 trunking portable for U-36

**New:**

ISO- Provided all paperwork on our end.  
Exploring Training facility grant and addition to station 3.

**Repair/ Replacement:**

2532 @ HVFA for a starting issue

**Dive:**

Ice/ Cold Water Training under way.

**Apparatus:**

Car 2531 –68,350 miles 2015 suburban  
Car 2532- 16,598 Miles 2019 Tahoe  
Car 2533- 98,347miles 2016 Tahoe  
U-83. 67,890 miles 2013 Tahoe  
U-36- 102,612 Miles- 2011 Suburban

PENDING

APPROVAL

**The following are the calls for December 2023;**

**Automatic Alarms = 23**  
**Motor Vehicle Accidents = 6**  
**Haz – Mat = 6**  
**Car Fire = 1**  
**Water Rescue = 2**  
**Utility Assist = 15**  
**CO Alarms = 3**  
**Structural = 1**  
**Smoke Investigation = 5**  
**Good Intent = 1**  
**Rubbish = 1**

**Mutual Aid –**

**Dive – 1**  
**FAST - 5**  
**Relocate = 1**  
**Scene = 1**

**PENDING**

**Total Calls for October 2023 are = 72**

**Total Calls for 2023 = 758**

**APPROVAL**