

MONTHLY MEETING: February 12, 2024

Present:

- Comm. Charles Moseman
- Comm. Martin McGannon
- Comm. David Klaus
- Comm. Jason Swart
- Comm. Joseph Schneider
- Secy/Treas. Jeanmarie Klaus
- Atty. Tara Tully
- Chief Tim Mentrasti
- Asst. Chief Matthew Lauria
- Asst. Chief Paul Liberatore

Absent:

Meeting opened by Chm. Moseman at 7:30 p.m.

PENDING

VOUCHERS:

Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved  
 Second: Comm. Swart  
 All voting aye

MINUTES:

Motion: Comm. McGannon to accept the January Organization & monthly meeting minutes as amended  
 Second: Comm. Schneider  
 All voting aye

SECRETARY/TREASURER'S REPORT:

1. The District received a Thank You letter from Harmony Corners Fire District for the air compressor donation.
2. NYS Association of Fire Districts informing the Board of Fire Commissioners that there is a vacancy for a Director.
3. NYS Association of Fire Districts is holding mini summit in White Plains Friday April 26 through Saturday April 27. It is \$250 for Full 2 registration, \$200 for Friday only or \$75 for Saturday only. The hotel is \$179 per night.

APPROVAL

Motion: Comm. McGannon to allow any Board Member attend the mini summit and members from the Recruitment & Retention Committee (Friday only).  
 Second: Comm. Schneider  
 All voting aye

4. Bank Balances as of 01/31/2024:

Operating Fund:

Bank Balance	<b>\$272,974.95</b>
Outstanding Checks	<u>(5,581.96)</u>
Operating Register Balance 01/31/2024	<b>\$267,392.99</b>
CD	<b>\$3,085,201.92</b>
Reserve Funds:	
Apparatus	\$1,274,496.98
Communications	227,367.77
Repair	231,210.41
Station #3 Construction	92,996.93
Ladder	<u>760,511.16</u>
Bank Balance	<b>\$2,586,583.25</b>
Outstanding Checks - Repair Reserve	<u>0.00</u>
Reserve Register Balance	<b>2,586,583.25</b>
Total Balance 01/31/2024	<b><u><u>\$5,939,178.16</u></u></b>

Register Balance as of 02/13/24 - unreconciled

Operating Fund	\$54,932.48
CD	\$3,097,977.61
Apparatus	\$1,274,496.98
Communications	227,367.77
Repair	231,210.41
Station #3 Construction	92,996.93
Ladder	<u>760,511.16</u>
Bank Balance to date	<u><u>\$5,739,493.35</u></u>

CHIEFS REPORT:

1. Alarms for the month were reported
2. See attached:
  - Firefighter M Wilson added to driver list for Rescue 16 & should be added to Engine training list  
Motion: Comm. Schneider  
Second: Comm. McGannon  
All voting aye
  - Trailer driver training program being finalized
  - 15 suspenders ordered  
Motion: Comm. Swart approve the purchase of 15 suspenders from Hi-Tech Fire & Safety, at a cost of \$711.45  
Second: Klaus  
All voting aye
  - \$125,000 Crest Grant towards Station #3 training center awarded

DIVE TEAM:

Responses up this year to date

APPARATUS:

1. See attached
2. Various repairs & maintenance

JUNIOR CORPS:

6 members

BUILDINGS & GROUNDS:

Minor repairs & issues with bay doors

NEW CONSTRUCTION:

1. Construction Committee discussed the meeting with Helmes Agency.
2. There was an ongoing discussion on transferring ownership of Station #1

PURCHASING:

Discussion on replacing couplers for trailer hitches

SERVICE AWARDS:

February 26<sup>th</sup> is grievance meeting

OLD BUSINESS:

1. Comm. Swart commented on drivers & training issues. The Chiefs will look into making training changes.
2. Motion was made by Comm. McGannon to accept the following Resolution:

**RESOLUTION**  
**Non-Member Driver**

**IT IS HEREBY RESOLVED THAT**, Pursuant to New York State General Municipal Law (“GML”) §209-i(1-a), the Yorktown Heights Fire District (“YHFD”) Board of Commissioners authorizes the Chief of the Yorktown Heights Fire District to accept the services, on an ongoing basis, of a volunteer firefighter who is not a member of the Yorktown Heights Engine Company (“YHEC”) but, because of his/her residence or usual occupation, is regularly in the area served by the YHEC, to assist the YHEC at a fire, or other emergency scene, or for the purpose of training with the YHEC, including as a driver, provided the following conditions are met:

1. The firefighter must provide to the Chief (a) a copy of all training records, (b) a letter of good standing from the Chief of the fire service of which said volunteer is a member, and (c) a copy of their New York State driver’s license for review through the NY DMV LENS program, prior to his/her services being accepted;
2. The volunteer must complete the YHFD in-house Chauffeur/Driver Training program prior to his/her services being accepted as a Chaffeur/Driver, and must complete the annual in-house refresher class; and
3. Such acceptance is approved by the YHFD Board of Fire Commissioners.

**IT IS FURTHER RESOLVED THAT**, such volunteer firefighter shall be permitted to train on a specific YHFD apparatus to the same extent and in the same manner as a YHEC member with similar experience and training, whether received within the YHEC or with another fire department or agency, provided that sufficient documentation of such experience and training is first provided to and accepted by the Chief.

**IT IS FURTHER RESOLVED THAT** nothing in this resolution shall be deemed to limit or restrict the YHFD Board of Commissioners’ authority to revoke or rescind this authorization.

Second: Comm. Klaus

All voting aye

3. Atty. Tully said there were no restrictions for a donation button on the website
4. Atty. Tully will update the sexual harassment policy to follow the NYS Policy
5. Comm. Swart discussed the meeting with grant writers.  
Motion: Comm. McGannon to hire the grant writers at a cost of \$6,000 for 2 grants  
Second: Comm. Swart  
All voting aye

ADJOURNMENT:

Motion: Comm. Schneider to adjourn at 9:34 pm.

Second: Comm. Klaus

All voting aye.

February 2024 Fire District Meeting – Chiefs Report

**Training:**

Matt Wilson to Engine Training List- Completed Rescue Training.  
Trailer Training program is under development by Lt, Passalacqua

**Purchases:**

Morning Pride Suspenders- 15 @ 43.47=711.45

**New:**

YHFD awarded a CREST Grant- Assembly Woman Dana Levenberg 95<sup>th</sup> District- Yorktown Town Clerk Diana Quast was instrumental in securing us this opportunity.

FAA- Chief Mentrasti and DC Slotoroff are working on completing YHFD COA.

**Repair/ Replacement:**

2532 was repaired at HVFA  
Apparatus are completing PM rotation 274 is there now, 271 going tomorrow with 274 returning.

**Dive:**

Normal Training Continues. Responses are up so far this year.

**Apparatus:**

Car 2531 –68,350 miles 2015 suburban  
Car 2532- 16,598 Miles 2019 Tahoe  
Car 2533- 89,897miles 2016 Tahoe  
U-83. 67,890 miles 2013 Tahoe  
U-36- 102,612 Miles- 2011 Suburban

**The following are the calls for January 2024;**

First Due Structural related fires – 2  
Extrications – 1  
MVA- 5  
Brush Fires- 2  
Utility Assists- 3  
Fire Alarms- 20  
Gas investigations- 5  
Smoke investigations- 3  
Tree on house/ Pump outs- 2  
EMS assist- 1  
Mutual Aid- 12  
Drone- 1  
Relocate- 1  
Tanker-1  
Engine- 1  
FAST- 4  
Dive -4  
Structure Fires Operated at- 5  
Total Calls Jan- 58  
Year to Date- 58

Vo.#	Claimant (Name & Address)	Appropriation Acct.#	Invoice Amount	Check Amount	Number
29	Paraco	A3410.4	942.16	942.16	eft
30	Standard Life Insurance Company of NY	A9045.8	1,102.64	1,102.64	4973
31	Wex Bank	A3410.4	808.71	808.71	4974
32	AAA Emergency Supply Co. Inc.	A3410.4	1,516.25	1,516.25	4975
33	The Journal News	A3410.4	424.85	424.85	4976
34	McNeil & Company	A3410.4	95,501.14	95,501.14	4977
35	FDM Preferred insurance Co.	A3410.4	66,958.00	66,958.00	4978
36	Verizon	A3410.4	586.97	586.97	4979
37	Marshall Alarm Systems	A3410.4	2,352.00	2,352.00	4980
38	MES-New York	A3410.4	395.26	395.26	4981
39	Grainger	A3410.4	339.06	339.06	4982
40	Almeida Oil Co.	A3410.4	3,662.98	3,662.98	4983
41	Halston Media	A3410.4	242.69	242.69	4984
42	Landcor	A3410.4	14,925.00	14,925.00	4985
43	Corsi Tire	A3410.4	3,551.85	3,551.85	4986
44	Hudson Valley Fire Equipment LLC	A3410.4	7,045.26	7,045.26	4987
45	AFC Urgent Care Yorktown	A3410.4	1,200.00	1,200.00	4988
46	Arco Cleaning Maintenance	A3410.4	1,050.00	1,050.00	4989
47	Hi-Tech Fire & Safety Inc.	A3410.4	711.45	711.45	4990
48	DAS 3 Yorktown	A3410.4	249.64	249.64	4991
49	Optimum	A3410.4	8.40	8.40	4992
50	Tully Law Office PC	A3410.4	2,083.33	2,083.33	4993
51	Hill Signs	A3410.4	858.00	858.00	4994
52	Fiberl Solutions LLC	A3410.4	499.00	499.00	4995
53	Verizon	A3410.4	211.25	211.25	4996
54	State Insurance Fund	A3410.4	359.34	359.34	4997
55	Capital One Bank	A3410.4	650.66	650.66	eft
56	Con Ed	A3410.4	617.60	617.60	eft
57	Con Ed - Dell	A3410.4	89.10	89.10	eft
58	U.S. Treasury	A601/A9030.8	2,428.67	2,428.67	54953296
59	NYS Employment Taxes	A601	695.00	695.00	110369416
60	Klaus, Jeanmarie	A3410.1	1,900.00	1,900.00	dd
<b>TOTALS</b>			<b>213,966.26</b>	<b>213,966.26</b>	

PENDING APPROVAL

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Feb-24

Jeanmarie Klaus

Fire District Sec/Treas.