MONTHLY MEETING: March 13, 2024

Present:

Absent:

Asst. Chief Paul Liberatore

Comm. Charles Moseman Comm. Martin McGannon

Comm. David Klaus Comm. Jason Swart

Comm. Joseph Schneider Secy/Treas. Jeanmarie Klaus

Atty. Tara Tully Chief Tim Mentrasti

Asst. Chief Matthew Lauria

Meeting opened by Chm. Moseman at 7:30 p.m.

MEMBERSHIP:

James Callaghan, appeared before the Board.

Motion: Comm. Schneider to accept James Callaghan as a member pending physical & police reports.

Second: Comm. Klaus

All voting aye

VOUCHERS:

Motion: Comm. Swart to audit the attached submitted vouchers and authorize payment of those approved

Second: Comm. McGannon

All voting aye

MINUTES:

Motion: Comm. McGannon to accept the February monthly meeting minutes as amended

Second: Comm. Schneider

All voting aye

SECRETARY/TREASURER'S REPORT:

1. The District does not receive their tax levy money from the Town until May 1st. There will be a shortfall in the Operating Fund due to the transfer of the 2023 \$300,000 being moved to the Apparatus Fund in January 2024. The following resolution was put forth by Comm. McGannon, seconded by Comm. Schneider, all voting ave:

WHEREAS, there is currently a shortage in the District's cash flow impairing the District's ability to meet its current operating expenses due to additional expenses not anticipated in the first quarter 2024 and the 2024 tax levy monies not being received until May 1, 2024.

WHEREAS, the Board has determined that it will be in the best interest of the District to temporarily transfer money from the reserve fund to the general operating account;

BE IT RESOLVED that the Board of Fire Commissioners hereby authorize and instruct the Treasurer to transfer the amount of \$50,000 from the repair reserve account to the general operating account. The money transferred and expended, pursuant to this Resolution, shall be restored to the District's repair reserve fund, including interest, not more than two (2) months from the initial date of the transfer and shall be repaid from the 2024 tax levy monies.

2. Bank Balances as of 02/29/2024:

Operating Fund:

 Bank Balance
 \$62,865.05

 Outstanding Checks
 (9,203.54)

 Operating Register Balance 02/29/2024
 \$53,651.51

 CD
 \$3,097,977.61

D	eserve	Fund	10.
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Apparatus	\$1,276,487.39
Communications	227,733.36
Repair	231,576.00
Station #3 Construction	93,159.41
Ladder	761,689.16
Bank Balance	\$2,590,645.30
Outstanding Checks - Repair Reserve	0.00
Reserve Register Balance	2,590645.30
Total Balance 02/29/24	\$5,742,284.42

Register Balance as of 03/12/24 - unreconciled

Operating Fund	\$ <mark>3</mark> 5,67 <mark>3</mark> .9 5
CD '/	3,1 <mark>0</mark> 9,978.55
Apparatus	1,276,487.39
Communications	221,585.46
Repair	181,576.00
Station #3 Construction	93,159.41
Ladder	761,689.16
Bank Balance as of 03/12/24	\$5,680,149.92

CHIEFS REPORT:

- 1. Alarms for the month were reported
- 2. See attached
 - There was a discussion on replacing SCBA bottles

The following resolution was put forth by Comm. McGannon, seconded by Comm. Klaus, all voting aye: A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF THE YORKTOWN HEIGHTS FIRE DISTRICT, TOWN OF YORKTOWN, WESTCHESTER COUNTY, NEW YORK, TO WITHDRAW UP TO \$20,000 FROM THE REPAIR RESERVE FUND FOR THE PURPOSE OF REPLACING 12 SCBA BOTTLES.

WHEREAS the existing SCBA bottles, due to age are required to be replaced, it is therefore RESOLVED by the Board of Fire Commissioners of the Yorktown Heights Fire District that the District shall purchase 12 new SCBA bottles and it is further

RESOLVED that the purchase shall be made with monies withdrawn from the Repair Reserve Fund not to exceed the sum of \$20,000 and it is further

RESOLVED that this Resolution is adopted subject to a permissive referendum.

DIVE TEAM:

Calls are up this year

APPARATUS:

Discussion on various maintenance & repair issues

COMMUNICATIONS:

Discussion on replacing radios

NEW CONSTRUCTION:

Discussion on progress

RECRUITMENT:

There are 4 new applications & 4 Junior Corps members moving up

OLD BUSINESS:

- 1. Comm. Swart is looking into 2 companies that come to the fire house to perform the physicals.
- 2. Atty. Tully made changes to the Sexual Harassment Policy to match the NYS Policy. The Board will review for next month's meeting.

NEW BUSINESS:

1. Motion: Comm. McGannon to declare unusable gear as surplus.

Second: Comm. Swart

All voting aye

Comm. McGannon said the Terry Farrell Foundation may be interested in the gear

2. Motion: Comm. McGannon to declare 20 SCBA bottles as surplus & discard them

Second: Comm. Klaus

All voting aye

EXECUTIVE SESSION:

Motion: Comm. McGannon to enter into Executive Session to discuss personnel matters at 9:29 pm

Second: Comm. Klaus

All voting aye

Meeting reopened to the public at 10:17 pm

There was a discussion on drivers & drivers training. It is the Chief's discretion as to a decision to suspend, remove or give remedial training to firefighters.

The Board thanked Chief Mentrasti for all the work he has done in his years of service as Chief.

ADJOURNMENT!

Motion: Comm. McGannon to adjourn at 10:25 pm.

Second: Comm. Klaus

All voting aye.

Yorktown Heights Fire District 2024 Payout Record

Claimant Appropriation Invoice Check Number Color Charact Month Number Color Charact Month Charact Check Check Charact Check	Month:	Mar-24 Page No.:			3	
62 AT&T Mobility 63 AAA Emergency Supply Co. Inc. 63 AAA Emergency Supply Co. Inc. 64 Lauria, Matthew A3410.4 965.70 965.70 5002 65 Mentrasti, Timothy A3410.4 135.00 135.00 5003 65 Mentrasti, Timothy A3410.4 135.00 135.00 5003 66 Liberatore, Paul A3410.4 135.00 135.00 5005 67 Tully Law Office PC A3410.4 2,083.33 2,083.33 5006 68 Standard Life Insurance Company of NV A9445.8 L102.64 1,102.64 5007 69 Motorola Solutions A3410.4 108.10 108.10 5008 70 Corsi Tire A3410.4 108.10 108.10 5008 71 Arco Cleaning Maintenance A3410.4 11,700.00 11,700.00 5011 72 Landcor A3410.4 11,700.00 11,700.00 5011 73 McNeil & Company A3410.4 11,700.00 11,700.00 5011 74 Quality Electrical Solutions LLC A3410.4 25,538.64 25,538.64 5013 75 Hudson Valley Fire Equipment LLC A3410.4 10,72.00 1,072.00 5015 77 Dutchess Overhead Doors A3410.4 1,023.00 1,023.00 5016 78 Verizon A3410.4 1,023.00 1,023.00 5016 79 Almeida Oil Co. A3410.4 37.99 37.99 5019 80 Verizon Broadband A3410.4 40,66.27 4,066.27 5018 80 Verizon Broadband A3410.4 88.99 88.90 585.99 5021 83 Joseph Faton CPA, P.C. A3410.4 1,590.00 1500.00 5022 84 Klaus, Jeanny A3410.4 1,589.55 1,589.55 cft A3410.4 1,580.00 1,580.00 1,580.00 1,580.00 1,580.00 1,580.00 1,580.00 1,580.00 1,580.00 1,580.00 1,		Claimant			Check	
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83 Joseph Faton CPA, P.C. A3410.4 1,500.00 500.00 5022 84 Klaus, Jean A3410.4 J560.00 335.00 5023 85 Optum Medical Care PC A3410.4 J,560.00 J,560.00 5024 86 Capital One Bank A3410.4 1,589.55 1,589.55 eft 87 NYS Employment Taxes A601 695.00 695.00 625259 88 U.S. Treasury A601/A9030.8 2,428.67 2,428.67 55432771 89 Klaus, Jeanmarie A3410.1 1,907.00 1,907.00 dd 90 NYS E & G A3410.4 944.96 944.96 eft 91 Wex Bank A3410.4 669.72 669.72 eft TOTALS	81	Optimum	A3410.4	8.40	8.40	5020
84 Klaus, fean A3410.4 .35.00 335.00 5023 85 Optum Medical Care PC A3410.4 1,560.00 1,560.00 5024 86 Capital One Bank A3410.4 1,589.55 1,589.55 eft 87 NYS Employment Taxes A601 695.00 695.00 625259 88 U.S. Treasury A601/A9030.8 2,428.67 2,428.67 55432771 89 Klaus, Jeanmarie A3410.1 1,907.00 1,907.00 dd 90 NYS E & G A3410.4 944.96 944.96 eft 91 Wex Bank A3410.4 669.72 669.72 eft TOTALS 67,947.19 67,947.19 67,947.19	82	Fiber1Solutions LLC	A3410.4	685,99	685.99	5021
84 Klaus, fean A3410.4 .35.00 335.00 5023 85 Optum Medical Care PC A3410.4 1,560.00 1,560.00 5024 86 Capital One Bank A3410.4 1,589.55 1,589.55 eft 87 NYS Employment Taxes A601 695.00 695.00 625259 88 U.S. Treasury A601/A9030.8 2,428.67 2,428.67 55432771 89 Klaus, Jeanmarie A3410.1 1,907.00 1,907.00 dd 90 NYS E & G A3410.4 944.96 944.96 eft 91 Wex Bank A3410.4 669.72 669.72 eft TOTALS 67,947.19 67,947.19 67,947.19	83	Joseph Eaton CPA, P.C.	A3410.4	1,500.00	1,500.00	5022
86 Capital One Bank A3410.4 1,589.55 1,589.55 eft 87 NYS Employment Taxes A601 695.00 695.00 625259 88 U.S. Treasury A601/A9030.8 2,428.67 2,428.67 55432771 89 Klaus, Jeanmarie A3410.1 1,907.00 1,907.00 dd 90 NYS E & G A3410.4 944.96 944.96 eft 91 Wex Bank A3410.4 669.72 669.72 eft TOTALS	84	Klaus, Jean	A3410.4	335. 00	335.00	5023
87 NYS Employment Taxes A601 695.00 695.00 625259 88 U.S. Treasury A601/A9030.8 2,428.67 2,428.67 55432771 89 Klaus, Jeanmarie A3410.1 1,907.00 1,907.00 dd 90 NYS E & G A3410.4 944.96 944.96 eft 91 Wex Bank A3410.4 669.72 669.72 eft TOTALS 67,947.19 67,947.19 67,947.19	85	Optum Medical Care PC	A3410.4		1,560.0 0	5024
88 U.S. Treasury A601/A9030.8 2,428.67 2,428.67 55432771 89 Klaus, Jeanmarie A3410.1 1,907.00 1,907.00 dd 90 NYS E & G A3410.4 944.96 944.96 eft 91 Wex Bank A3410.4 669.72 669.72 eft TOTALS	86	Capital One Bank	A3410.4	1,589.55	1,589.55	eft
89 Klaus, Jeanmarie A3410.1 1,907.00 1,907.00 dd 90 NYS E & G A3410.4 944.96 944.96 eft 91 Wex Bank A3410.4 669.72 669.72 eft TOTALS 67,947.19 67,947.19	87	NYS Employment Taxes	A601	695.00	695.00	625259
90 NYS E & G 91 Wex Bank A3410.4 944.96 944.96 eft A3410.4 669.72 669.72 eft TOTALS 67,947.19 67,947.19	88	U.S. Treasury	A601/A9030.8	2,428.67	2,428.67	55432771
91 Wex Bank A3410.4 669.72 669.72 eft TOTALS 67,947.19 67,947.19	89	Klaus, Jeanmarie	A3410.1	1,907.00	1,907.00	dd
91 Wex Bank A3410.4 669.72 669.72 eft TOTALS 67,947.19 67,947.19	90	NYS E & G	A3410.4	944.96	944.96	eft
	91	Wex Bank	A3410.4		669.72	eft
		TOTALS		67,947.19	67,947.19	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

			Fire District
Date	Mar-24	Jeanmarie Klaus	Sec/Treas.

March 2024 Fire District Meeting - Chiefs Report

Training:

Monthly Training Continues. Review of Driver Training and Pump Training FASTeam review is monthly topic of drills

Purchases:

12 SCBA Bottles- up to 20,000

Radio replacement for HQ rigs is necessary as soon as possible. Research what is the best newest model out there.

ROVAL

New

Grant work under way for construction grant
Completing grant paperwork to receive the CAGE Grant.

Repair/ Replacement:

Apparatus PM completed

Dive:

Normal Training Continues. Responses are up so far this year.

Apparatus:

Car 2531 –68,750 miles 2015 suburban Car 2532- 16,720 Miles 2019 Tahoe Car 2533- 90,262 miles 2016 Tahoe U-83. 68,178 miles 2013 Tahoe U-36- 102,713 Miles- 2011 Suburban

Alarms

February 2024

First Due Structural related fires – 2

Extrications -0

MVA-5

Brush Fires- 0

Utility Assists- 3

Fire Alarms- 12

Gas investigations- 5

Smoke investigations- 10

EMS assist- 1

Mutual Aid- 4

Drone-

Relocate-

Tanker-

Engine-1

FAST-1

Dive - 2

Structure Fires Operated at- 7

Total Calls Jan- 58

Total Calls Feb- 42

Year to Date- 100