

MONTHLY MEETING: March 13, 2024

Present:

Comm. Charles Moseman
Comm. Martin McGannon
Comm. David Klaus
Comm. Jason Swart
Comm. Joseph Schneider
Secy/Treas. Jeanmarie Klaus
Atty. Tara Tully
Chief Tim Mentrasti
Asst. Chief Matthew Lauria

Absent:

Asst. Chief Paul Liberatore

Meeting opened by Chm. Moseman at 7:30 p.m.

MEMBERSHIP:

James Callaghan, appeared before the Board.

Motion: Comm. Schneider to accept James Callaghan as a member pending physical & police reports.

Second: Comm. Klaus

All voting aye

VOUCHERS:

Motion: Comm. Swart to audit the attached submitted vouchers and authorize payment of those approved

Second: Comm. McGannon

All voting aye

MINUTES:

Motion: Comm. McGannon to accept the February monthly meeting minutes as amended

Second: Comm. Schneider

All voting aye

SECRETARY/TREASURER'S REPORT:

- The District does not receive their tax levy money from the Town until May 1st. There will be a shortfall in the Operating Fund due to the transfer of the 2023 \$300,000 being moved to the Apparatus Fund in January 2024. The following resolution was put forth by Comm. McGannon, seconded by Comm. Schneider, all voting aye:

WHEREAS, there is currently a shortage in the District's cash flow impairing the District's ability to meet its current operating expenses due to additional expenses not anticipated in the first quarter 2024 and the 2024 tax levy monies not being received until May 1, 2024.

WHEREAS, the Board has determined that it will be in the best interest of the District to temporarily transfer money from the reserve fund to the general operating account;

BE IT RESOLVED that the Board of Fire Commissioners hereby authorize and instruct the Treasurer to transfer the amount of \$50,000 from the repair reserve account to the general operating account. The money transferred and expended, pursuant to this Resolution, shall be restored to the District's repair reserve fund, including interest, not more than two (2) months from the initial date of the transfer and shall be repaid from the 2024 tax levy monies.

- Bank Balances as of 02/29/2024:

Operating Fund:

Bank Balance **\$62,865.05**

Outstanding Checks **(9,203.54)**

Operating Register Balance 02/29/2024 **\$53,651.51**

CD **\$3,097,977.61**

PENDING

APPROVAL

Reserve Funds:	
Apparatus	\$1,276,487.39
Communications	227,733.36
Repair	231,576.00
Station #3 Construction	93,159.41
Ladder	761,689.16
Bank Balance	\$2,590,645.30
Outstanding Checks - Repair Reserve	0.00
Reserve Register Balance	2,590,645.30
Total Balance 02/29/24	<u>\$5,742,284.42</u>

Register Balance as of 03/12/24 - unreconciled

Operating Fund	\$35,673.95
CD	3,109,978.55
Apparatus	1,276,487.39
Communications	221,585.46
Repair	181,576.00
Station #3 Construction	93,159.41
Ladder	761,689.16
Bank Balance as of 03/12/24	<u>\$5,680,149.92</u>

CHIEFS REPORT:

1. Alarms for the month were reported
2. See attached
 - There was a discussion on replacing SCBA bottles

The following resolution was put forth by Comm. McGannon, seconded by Comm. Klaus, all voting aye:

A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF THE YORKTOWN HEIGHTS FIRE DISTRICT, TOWN OF YORKTOWN, WESTCHESTER COUNTY, NEW YORK, TO WITHDRAW UP TO \$20,000 FROM THE REPAIR RESERVE FUND FOR THE PURPOSE OF REPLACING 12 SCBA BOTTLES.

WHEREAS the existing SCBA bottles, due to age are required to be replaced, it is therefore RESOLVED by the Board of Fire Commissioners of the Yorktown Heights Fire District that the District shall purchase 12 new SCBA bottles and it is further

RESOLVED that the purchase shall be made with monies withdrawn from the Repair Reserve Fund not to exceed the sum of \$20,000 and it is further

RESOLVED that this Resolution is adopted subject to a permissive referendum.

DIVE TEAM:

Calls are up this year

APPARATUS:

Discussion on various maintenance & repair issues

COMMUNICATIONS:

Discussion on replacing radios

NEW CONSTRUCTION:

Discussion on progress

RECRUITMENT:

There are 4 new applications & 4 Junior Corps members moving up

OLD BUSINESS:

1. Comm. Swart is looking into 2 companies that come to the fire house to perform the physicals.
2. Atty. Tully made changes to the Sexual Harassment Policy to match the NYS Policy. The Board will review for next month's meeting.

NEW BUSINESS:

1. Motion: Comm. McGannon to declare unusable gear as surplus.

Second: Comm. Swart

All voting aye

Comm. McGannon said the Terry Farrell Foundation may be interested in the gear

2. Motion: Comm. McGannon to declare 20 SCBA bottles as surplus & discard them

Second: Comm. Klaus

All voting aye

PENDING

EXECUTIVE SESSION:

Motion: Comm. McGannon to enter into Executive Session to discuss personnel matters at 9:29 pm

Second: Comm. Klaus

All voting aye

Meeting reopened to the public at 10:17 pm

There was a discussion on drivers & drivers training. It is the Chief's discretion as to a decision to suspend, remove or give remedial training to firefighters.

The Board thanked Chief Mentrasti for all the work he has done in his years of service as Chief.

ADJOURNMENT:

Motion: Comm. McGannon to adjourn at 10:25 pm.

Second: Comm. Klaus

All voting aye.

APPROVAL

March 2024 Fire District Meeting – Chiefs Report

Training:

Monthly Training Continues.
Review of Driver Training and Pump Training
FASTeam review is monthly topic of drills

Purchases:

12 SCBA Bottles- up to 20,000
Radio replacement for HQ rigs is necessary as soon as possible. Research what is the best newest model out there.

New:

Grant work under way for construction grant
Completing grant paperwork to receive the CAGE Grant.

Repair/ Replacement:

Apparatus PM completed

Dive:

Normal Training Continues. Responses are up so far this year.

Apparatus:

Car 2531 –68,750 miles 2015 suburban
Car 2532- 16,720 Miles 2019 Tahoe
Car 2533- 90,262 miles 2016 Tahoe
U-83. 68,178 miles 2013 Tahoe
U-36- 102,713 Miles- 2011 Suburban

Alarms

February 2024

First Due Structural related fires – 2
Extrications – 0
MVA- 5
Brush Fires- 0
Utility Assists- 3
Fire Alarms- 12
Gas investigations- 5
Smoke investigations- 10
EMS assist- 1

Mutual Aid- 4

Drone-

Relocate-

Tanker-

Engine-1

FAST- 1

Dive - 2

Structure Fires Operated at- 7

Total Calls Jan- 58

Total Calls Feb- 42

Year to Date- 100

PENDING

APPROVAL