

MONTHLY MEETING: August 13, 2024

Present:

- Comm. Charles Moseman
- Comm. Martin McGannon
- Comm. David Klaus
- Comm. Jason Swart
- Comm. Joseph Schneider
- Secy/Treas. Jeanmarie Klaus
- Chief Paul Liberatore
- Atty. Tara Tully

Absent:

- Asst. Chief Matthew Lauria
- Asst. Chief Tim Mentrasti

Meeting opened by Chm. Moseman at 7:30 p.m.

VOUCHERS:

Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved
 Second: Comm. Swart
 All voting aye

PENDING

MINUTES:

Motion: Comm. McGannon to accept the July monthly meeting minutes as amended
 Second: Comm. Swart
 All voting aye

SECRETARY/TREASURER’S REPORT:

1. Montrose Biennial Inspection 9/21/24
 Motion: Comm. Klaus to allow any Board member attend
 Second: Comm. Schneider
 All voting aye

2. The Board has to update the records retention resolution:

RESOLVED, By the Board of Fire Commissioners of the Yorktown Heights Fire District that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion: Comm. Klaus
 Second: Comm. McGannon
 All voting aye

1. Bank Balances - Reconciled

Operating Fund:

Bank Balance	\$1,178,602.10
Outstanding Checks/Deposits	<u>(10,677.30)</u>
Operating Register Balance 07/31/2024	\$1,167,924.80
CD	\$3,161,131.09

Reserve Funds:

Apparatus \$1,287,320.98

Communications	290,590.95
Repair	278,525.12
Station #3 Construction	94,043.78
Ladder	828,542.99
Bank Balance	\$2,779,023.82
Outstanding	
Reserve Register Balance	2,779,023.82
Total Balance 07/31/2024	\$7,108,079.71

Register Balance as of 08/13/24 - unreconciled

Operating Fund	\$1,104,972.99
CD	3,174,259.74
Apparatus	1,287,320.98
Communications	290,590.95
Repair	278,525.12
Station #3 Construction	94,043.78
Ladder	828,542.99
Bank Balance to date	\$7,058,256.55

PENDING

CHIEFS REPORT:

- Alarms for the month were reported
 - See attached
 - Live burns October 12th in Orange County
 - Open house October 20th
 - Chief would like to get plaque for Chairman Arthur Orneck to be presented at the Awards Dinner
 - Discussion on driver training & drivers
 - Purchasing 10 safety vests for a total of approximately \$200 plus shipping
 - There was a discussion on increasing cell phone stipends for the Chiefs
- Motion: Comm. McGannon to increase stipend for Chiefs' cell phone to \$60 per month
Second: Comm. Klaus
All voting aye

APPROVAL

DIVE TEAM:

See attached

APPARATUS:

- See attached
- Minor repairs/maintenance

COMMUNICATIONS:

Comm. McGannon is going to bring in Metrocom to check out radios.

BUILDINGS & GROUNDS:

- Comm. Schneider signed a \$665 quote from Gentech to change battery in Generator at Station #1.
- Dehumidifier installed in Station #3

NEW CONSTRUCTION:

- Verdi Construction, which is the construction company that The Helmes Agency uses, gave a cost analysis proposal of \$8,900.

Motion: Comm. McGannon to accept the proposal

Second: Comm. Klaus

All voting aye

2. The Helmes Agency can work with Verdi Construction.

Motion: Comm. Swart to approve up to \$3,000 to The Helmes Agency for work done with Verdi Construction

Second: Comm. Klaus

All voting aye

3. The Helmes Agency original motion not to exceed \$15,000. There was a substantial change to the design by the addition of the third floor, which they request an additional \$5,000. The 3d drawings is an additional \$1,000. Out of pocket expenses \$341.30

Motion: Comm. Swart to cover the additional costs of \$6,341.30

Second: Comm. Klaus

All voting aye

4. The Construction Committee will be doing a presentation to the Engine Company members September 21st & 26th.

5. The Proposed Use And Access Memorandum of Agreement from YHEC Board was reviewed by the Commissioners.

Atty. Tully will make minor changes per the discussion.

DRY HYDRANTS:

Flushed Cabbage Hill Dry Hydrant. The strainer needs to be replaced & the pipe extended. Comm. McGannon will get prices.

IT:

There was a discussion to purchase a large monitor for the Commissioners Room.

Motion: Comm. McGannon

Second: Comm. Swart

All voting aye

ADJOURNMENT:

Motion: Comm. Swart to adjourn at 10:52 pm.

Second: Comm. McGannon

All voting aye.

PENDING

APPROVAL

**Yorktown Heights Fire District
2024 Payout Record**

Month: Aug-24

Page No.: 8

Vo.#	Claimant (Name & Address)	Appropriation Acct.#	Invoice Amount	Check Amount	Number
222	Con Ed	A3410.4	492.73	492.73	auto
223	Con Ed - Dell	A3410.4	74.57	74.57	auto
224	AT&T Mobility	A3410.4	94.00	94.00	auto
225	Wex Bank	A3410.4	894.91	894.91	eft
226	Tully Law Office PC	A3410.4	2,083.33	2,083.33	5120
227	Almeida Oil Co.	A3410.4	4,194.16	4,194.16	5121
228	DiBartolo, Eric	A3410.4	549.89	549.89	5122
229	AAA Emergency Supply Co. Inc.	A3410.4	140.00	140.00	5123
230	Andonian, Alex	A3410.4	275.00	275.00	5124
231	Campobasso, Ryan	A3410.4	299.99	299.99	5125
232	Nehmzow, Bill	A3410.4	660.00	660.00	5126
233	Capital One Bank	A3410.4	750.00	750.00	5127
234	Fiore, Cody	A3410.4	439.89	439.89	5128
235	Fischer, Robert	A3410.4	605.00	605.00	5129
236	Anthony's Power Equipment	A3410.4	145.00	145.00	5130
237	Alpine Software	A3410.4	3,708.00	3,708.00	5131
238	Fiberl Solutions LLC	A3410.4	1,202.29	1,202.29	5132
239	Verizon	A3410.4	781.01	781.01	5133
240	Androsko Landscape Contractors Inc.	A3410.4	1,022.70	1,022.70	5134
241	Grainger	A3410.4	1,641.01	1,641.01	5135
242	Arco Cleaning Maintenance	A3410.4	1,050.00	1,050.00	5136
243	Optimum	A3410.4	8.40	8.40	5137
244	Halston Media	A3410.4	104.50	104.50	5138
245	The Journal News	A3410.4	211.30	211.30	5139
246	Water Dept.	A3410.4	87.95	87.95	5140
247	Standard Life Insurance Company of NY	A9045.8	1,102.64	1,102.64	5141
248	DAS 3 Yorktown	A3410.4	47.98	47.98	5142
249	Marshall Alarm Systems	A3410.4	1,203.40	1,203.40	5143
250	City Wide Automotive Corp.	A3410.4	4,151.49	4,151.49	5144
251	The Helmes Group LLP	A3410.4	21,000.00	21,000.00	5146
252	Verdi Construction Company LLC	A3410.4	8,900.00	8,900.00	5147
253	Liberatore, Paul	A3410.4	33.85	33.85	5148
254	Yorktown Pizza & Pasta	A3410.4	145.00	145.00	5149
	TOTALS		58,099.99	58,099.99	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Aug-24

Jeanmarie Klaus

Fire District
Sec/Treas.

**Yorktown Heights Fire District
2024 Payout Record**

Month: Aug-24

Page No.: 9

Vo.#	Claimant (Name & Address)	Appropriation Acct.#	Invoice Amount	Check Amount	Number
	Previous Balance		58,099.99	58,099.99	
255	The Helmes Group LLP	A3410.4	341.30	341.30	5150
256	NYS Employment Taxes	A601	695.00	695.00	1972128
257	U.S. Treasury	A601/A9030.8	2,428.67	2,428.67	55552347
258	Klaus, Jeanmarie	A3410.1	1,907.00	1,907.00	dd
259	Capital One Bank - duplicate payt	A3410.4	750.00	750.00	auto
PENDING					
APPROVAL					
TOTALS			64,221.96	64,221.96	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Aug-24

Jeanmarie Klaus

Fire District
Sec/Treas.

July 2024 Fire District Meeting – Chiefs Report

Training:

Fall live burn – Orange County – October 12th, bring 2 engines? **ok**
Double check on Brendan Woods driving status, done it in past, **OK for eng trial.. see what he does**
Pump operator class dates set for September.. ladder class to follow in fall
ok

Purchases:

New:

-Discussion on increase in the Chief and 2 Asst. Chief stipends **increase to \$60 month**
-Return to work policy? **If there is an injury must go to afc for return note**
- Driver on call program **ok at chiefs discretion**
-Community event.. waiver.. 4 nights of basic skills for the community **pass**
-Open house in October 20th at HQ.. not participating in town day at the mall.. will be requesting money next month, need final numbers from vendors **ok Jeanie will let me know**
-Awards budget for dinner **ok Jeanie will let me know**
-Wording on artie plaque? \$ 575 in 8 X 10 .. need smaller size **awards line will let me know.. plaque with holes**

Repair/ Replacement:

-traffic vests, some torn some missing –
<https://www.fullsource.com/portwest-us387yre/> ANSI certified
10 vests at \$17.49 each.. total of \$174.90 **ok to order up to \$200**

Dive:

Tuesdays training to continue
Water drill in croton falls on july 30th – Ran Boats from trailer
Maintenance on the boats and motors – 55 / 56

Apparatus:

Car 2531- 21,272 Miles 2019 Tahoe
Car 2532- 93,000 Miles 2016 Tahoe
Car 2533 – 71,219 Miles 2015 Suburban
U-83 – 73,651 Miles 2013 Tahoe
U-36- 104,494 Miles- 2011 Suburban

July 2024

First Due Structural related fires – 2
Extrications – 2
MVA- 7
Car Fire- 2
Brush Fires- 1
Utility Assists- 5
Fire Alarms- 41
Investigations- 13
Gas investigations- 8
Smoke investigations- 4
EMS/PD assist/ UTV- 1
Elevator- 1

Dive- 0

Mutual Aid-

Relocate- 1

To Scene- 10

Drone- 0

Tanker- 0

Engine- 0

Ladder- 3

FAST- 5

Dive – 3

U253- 0

Structure Fires Operated at- 23

Total Calls Jan- 58

Total Calls Feb- 42

Total Calls March – 58

Total Calls April- 58

Total Calls May- 86

Total Calls June- 89

Total Calls July- 98

Year to Date- 490

PENDING

APPROVAL